

## Required Documents Checklist

1. Independent Contractor Agreement (including Exhibits A & B) \_\_\_\_\_
2. Completed W9 \_\_\_\_\_
3. Signed Policies and Procedures Agreement \_\_\_\_\_
4. Massage Therapist's Information Form \_\_\_\_\_
5. Current State of Texas Massage License \_\_\_\_\_
6. Current Professional Liability Insurance (2M minimum coverage). \_\_\_\_\_  
  
(Certificate of Insurance must include indemnification of  
SerenityNOW! In-Home Massage & Wellness, LLC listed as  
additional insured)
7. Driver's License \_\_\_\_\_
8. Social Security Card \_\_\_\_\_
9. Massage Therapist Bio & Digital Photo for Therapist Profile &  
Client/Customer Evaluation (camera phone photos acceptable) \_\_\_\_\_